



Law Firm Name: _____

1. How many clients with unpaid fees have been sent to collection agencies in the past 2 years? _____
(versus being sued for those fees)
2. Complete the information below for each suit for fee filed in the past 2 years:

Date filed	Amount past due	Status of suit	Outcome

3. What is the average dollar value of unpaid fees? _____

INTERNAL PROCEDURES:

1. Does the firm allow the applicable statute of limitations to expire before a suit is filed? ☐ Yes ☐ No
If no, how long do you wait before filing the suit? _____
2. Are all suits for fees first approved by a committee or by a managing partner prior to being filed? ☐ Yes ☐ No
3. Is each file reviewed for a possible countersuit prior to filing suit? ☐ Yes ☐ No
If yes, who is responsible for the review of that file? _____
4. Does your firm's current professional liability insurance policy have a suit for fee exclusion attached?..... ☐ Yes ☐ No

For residents of all states except CO: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

Colorado: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Professional liability insurance offered through Attorney Shield is underwritten by Professional Solutions Insurance Company (doing business in California as PSIC Insurance Company).

Signature/Title of Law Firm Representative

Date

Soliciting Agent

Agency Name

