



Law Firm Name: _____

1. Provide the years of Securities experience for all lawyers practicing in this area of law:

Name of Lawyer	Years of Experience	Billable hours in Securities in the past 12 months

2. Gross annual billings derived from Securities work: \$ _____

3. Indicate the percentage of total billable hours of the law firm's Securities practice in the following areas:

- Securities registered under the Securities Act of 1933 _____ %
- Issuance of municipal bonds _____ %
- Issuance of industrial development bonds _____ %
- Private placements and state securities law filings not noted above _____ %
- Compliance with proxy and reporting requirements under the Securities Exchange Act of 1934 other than in connection with takeovers or mergers of publicly held companies _____ %
- Compliance with proxy and reporting requirements under the Securities Exchange Act of 1934 in connection with takeovers or mergers of publicly held companies _____ %
- Other (please explain): _____ %

Total must equal 100% _____ %

4. Does the law firm or any lawyer in the law firm:

- Accept securities in lieu of fees as payment for legal services? ☐ Yes ☐ No
- Have a business relationship with a Securities client, other than for the rendering of legal services? ☐ Yes ☐ No
- Have a policy prohibiting or restricting lawyers from investing with Securities clients or otherwise entering into a business relationship with a Securities client? ☐ Yes ☐ No

5. Does the law firm have a written procedure for the following:

- Screening new Securities clients? ☐ Yes ☐ No
- A cold review of Securities transactions by a qualified Securities lawyer in the law firm who is not working on the transactions? ☐ Yes ☐ No
- The procedure to be followed in performing "due diligence"? ☐ Yes ☐ No
- Regular attendance of continuing education specific to Securities Law for all lawyers in the law firm who practice in this area? ☐ Yes ☐ No
- Requiring all tax opinions to be issued by a Certified Public Accountant? ☐ Yes ☐ No

If no to any of the above questions, please provide a detailed explanation.

6. Does the law firm make recommendations as to the sale or purchase of any specific stocks, bonds or other Securities related investments? ☐ Yes ☐ No
If yes, provide a detailed explanation in the space below.

7. Has the law firm or any lawyer in the law firm been subject to a formal or informal investigation, any administrative action undertaken by the SEC, or any state agency regulating Securities; is any such action pending, or is any lawyer aware of any possible upcoming investigation? ☐ Yes ☐ No
If yes, provide a detailed explanation in the space below.

Additional Comments: _____

For residents of all states except CO: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto or knowingly helps with intent to defraud, commits a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

Colorado: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Professional liability insurance offered through Attorney Shield is underwritten by Professional Solutions Insurance Company (doing business in California as PSIC Insurance Company).

 Signature/Title of Law Firm Representative

 Date

 Soliciting Agent

 Agency Name



Mail to:
 14001 University Avenue
 Clive, Iowa 50325

Questions:
 Phone: 800-510-8240
 Fax: 800-480-2232

Complete the requested information for all securities offerings, private placements, limited partnerships, syndications, bonds and public offerings in the past 5 years, starting with the most recent. Please list the filings now in progress, followed by the most recently completed filings in which the law firm, or any lawyer in the law firm (regardless of which law firm they practiced with at the time), rendered legal services during the past 5 years. Include filings that were withdrawn after having been filed, offerings that were unsuccessful and filings made pursuant to an exemption from registration. **A detailed roster with all of the requested information may be submitted in lieu of this schedule.**

Date of Offering	Name of Issuer	Type of Offering PR – Private Placement PS – Public Secondary B – Bond SY – Syndication M – Municipal F – Financing IPO – Initial Public Offering	Type of Business	Did the law firm render a tax opinion? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Issuer incorporation or formation (year)	Dollar Size of Offering	Law Firm acted as counsel for: IN – Investment Co. U – Underwriter L – Lender IC – Insurance Co. P – Purchaser A – Auditor I – Issuer O – Other	Years as a client
				<input type="checkbox"/> Yes <input type="checkbox"/> No				
				<input type="checkbox"/> Yes <input type="checkbox"/> No				
				<input type="checkbox"/> Yes <input type="checkbox"/> No				
				<input type="checkbox"/> Yes <input type="checkbox"/> No				
				<input type="checkbox"/> Yes <input type="checkbox"/> No				
				<input type="checkbox"/> Yes <input type="checkbox"/> No				

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